

COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
TUESDAY, AUGUST 31, 2021
10:00AM REGULAR SESSION

Commissioners met in regular session with all members present.

1. **Invocation and Pledges**

Prayer said by Gene Dolle

Pledges said by Dustin Nicholson

2. **Consider and take action on approval of:**

A. **The minutes of the previous meeting:**

B. **Payroll changes:**

C. **Payroll**

D. **Budget amendments:**

E. **Accounts Payable:**

Expense Approval Report:

F. **Accept-for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; 2021 American Rescue Plan Act (ARP) Sub-Grant to Contractors; Order Setting Salaries of the Upshur County Auditor and Assistant Auditors; and, applications for use of Upshur County roads and rights-of way and permit request.**

Motion to approve and record items A-F made by Dustin Nicholson

Second by Gene Dolle

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

Copies attached.

- 3. Hear from Sheriff Webb, recognizing Sgt. Marty Massoletti for his 25 years of service to the citizens of Upshur County.**

Sheriff Webb recognized Sgt. Marty Massoletti for his 25 years of service in law enforcement and to Upshur County. He was presented with a Commemorative Flag. Sgt. Massoletti said how much he appreciated Sheriff Buck Cross giving him a chance, all those many years ago, and how much he has enjoyed his career serving the citizens of Upshur County. No action was needed.

- 4. Discuss and take action to accept for recording the final plat for the Greenbriar Subdivision.**

This item was passed.

- 5. Discuss and take action to approve the purchase of a shredder for the Auditor's Office at a cost not to exceed \$2,500 with payment to be made from the Office Machines and Equipment fund.**

Motion to approve the purchase of a shredder for the Auditor's Office, to be paid for out of the Office Machines and Equipment fund and the cost not to exceed \$2,500 made by Mike Ashley

Second by Dustin Nicholson

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

- 6. Discuss and take action to approve the installation and yearly subscription of a doorbell camera system in the Treasurer's Office with costs to be paid from the Courthouse Security fund.**

Motion to approve the installation and yearly subscription of a doorbell camera system in the Treasurer's Office to be paid for from the Courthouse Security fund made by Jay W. Miller

Second by Mike Ashley

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

7. **Discuss and take action to adopt the Upshur County Paid Quarantine Leave for Peace Officers, Detention Officers and Emergency Medical Technicians Policy, pursuant to HB 2073, passed and signed into law during the 87th Regular Session of the Texas Legislature (2021), to be paid out of the American Rescue Plan Act (ARPA) grant funds.**

Motion to adopt the Upshur County Paid Quarantine Leave for Peace Officers, Detention Officers and EMT's made by Mike Ashley

Second by Dustin Nicholson

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

8. **Discuss and take action to adopt the Upshur County COVID-19 Paid Leave Policy to be paid out of the American Rescue Plan Act (ARPA) grant funds.**

Motion to adopt the Upshur County COVID-19 Paid Leave Policy to be paid out of the American Rescue Plan Act grant fund made by Dustin Nicholson

Second by Jay W. Miller

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

9. **Discuss and take action to approve the building of a cat walk across the fuel tanks at Road & Bridge.**

Motion to approve the building of a cat walk across the fuel tanks at Road & Bridge with an estimated cost of \$1,000.00 made by Gene Dolle

Second by Dustin Nicholson

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

- 10. Discuss and take action to approve the installation of another vehicle lift in the shop at Road & Bridge.**

Motion to approve the installation of another vehicle lift in the shop at Road & Bridge with a cost not to exceed \$6,000 made by Gene Dolle
Second by Mike Ashley
Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.
Motion approved.

- 11. Discuss and take action to approve moving \$160,000.00 of the surplus auction proceeds from the general fund to Road & Bridge 100-611-3350 (Plant Mixed Asphalt).**

No action needed.

- 12. Open bids for Road & Bridge materials. Discuss and take necessary action.**

No action needed.

- 13. Discuss and take action to adopt HEAVY LOAD REGULATIONS for commercial vehicles traveling on Upshur County road and bridges.**

No action taken.

- 14. Discuss and take action to create the Upshur County Stray Animal Committee.**

Motion to appoint Kerri Downs, Sheriff Larry Webb and Shannon Willis to the Upshur County Stray Animal Committee made by Jay W. Miller
Second by Dustin Nicholson
Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.
Motion approved.

15. Discuss and take action to approve an annual contract for additional cleaning services.

Motion to approve Cloud Cleaning to do the floors to be paid for out of the Contingency fund and pay Cloud Cleaning for their House Keeping Janitorial Services out of the ARPA grant fund made by Dustin Nicholson
Second by Gene Dolle
Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.
Motion approved.

16. Discuss and take action in reference to the resignation of the Building Maintenance Supervisor.

Motion to accept the resignation of David Womble, the Building Maintenance Supervisor to be effective October 15, 2021 or no later than Thanksgiving 2021 made by Jay W. Miller
Second by Dustin Nicholson
Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.
Motion approved.

17. The Court will go into CLOSED/EXECUTIVE SESSION to discuss personnel matters pertaining to the posting for the hiring of a Building Maintenance Supervisor, pursuant to V.T.C.A. Sections 551.074(a)(1) et.seq.

18. Discuss and take action to post for the hiring of a Building Maintenance Supervisor.

Motion to post for the hiring of a Building Maintenance Supervisor to be available as early as October 15, 2021 and no later than Thanksgiving 2021 made by Dustin Nicholson
Second by Jay W. Miller
Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.
Motion approved.

19. Discuss and take action on the FY 22 Proposed Budget.

No action taken.

20. Discuss and take action to schedule the date for the Public Hearing on the Tax Increase for September 15, 2021.

Motion to schedule the Public Hearing on the Tax Increase for September 15, 2021 made by Dustin Nicholson

Second by Gene Dolle

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

21. Discuss and take action to schedule the date for the Adoption of the Tax rate for Fiscal Year 2022 Budget for September 15, 2021.

Motion to schedule the date for the Adoption of the Tax Rate for Fiscal Year 2022 Budget for September 15, 2021 made by Gene Dolle

Second by Jay W. Miller

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

22. **Discuss and take action to schedule the date for the Adoption of Fiscal Year 2022 Budget for September 15, 2021.**

Motion to schedule the date for the Adoption of Fiscal Year 2022 Budget for September 15, 2021 made by Mike Ashley

Second by Gene Dolle

Gene Dolle, Dustin Nicholson, Mike Ashley, Jay W. Miller and Judge Tefteller voted for.

Motion approved.

23. **Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

